

JOINT COMMISSION ON SHARED SERVICES INITIATIVES
Minutes – March 27, 2014

The mission of the Joint Commission on Shared Services Initiatives is to provide visionary leadership in delivery of collaborative public services. We will accomplish this by identifying opportunities and challenges, engaging the multiple constituencies, and developing strategies to support collaboration in areas of common interest among the governmental bodies.

COMMITTEE: Joint Commission on Shared Services Initiatives

DATE: March 27, 2014 **TIME:** 7:30 a.m. **LOCATION:** Room 123B, School Administration Building

COMMITTEE CHAIR: Dave Duax

RECORDER: Linda DesForge

Commission Members Present:

City Council: Dave Duax, Eric Larsen

County Board: Colleen Bates, Gregg Moore, Gerald Wilkie

School Board: Carol Craig, Kathryn Duax

Commission Members Absent: Chris Hambuch-Boyle, Kerry Kincaid

Staff Present: Mary Ann Hardebeck, Russell Van Gompel, Elizabeth Giese, Angie Harmon,
Linda DesForge

AGENDA ITEM #1: Call to Order.

Commission Chair Dave Duax called the meeting to order at 7:41 a.m.

AGENDA ITEM #2: Approval of Minutes of Joint Commission on Shared Services Initiatives meeting of January 16, 2014, and the Work Session of February 6, 2014.

ACTION: Carol Craig made a motion to approve the minutes of January 16, as presented. Jerry Wilkie seconded the motion and the motion carried.

ACTION: Colleen Bates made a motion to approve the minutes of February 6, as presented. Kathryn Duax seconded the motion and the motion carried.

AGENDA ITEM #3: Review and Discussion of the Commission Work Session on February 6, including consideration of a draft resolution accepting the JCSSI Recommendations for the following Priority Partnership Opportunities as the Work Program Priorities for 2014-2016:

- School Nursing Needs
- Shared Administrative Functions
- Shared Administrative Space and Facilities

Handouts:

- * *Discussion Questions/Answers from Work Session*
- * *Top Focused Initiatives Selected by Commission*

School Nursing Needs:

At this time, the school nursing is fully staffed with six nurses for 11,000 students. The transition is complete and happened well, because there was effective communication between the City-County Health Dept. and the E.C. Area School District. This service is dependent on grants that are running out, and medical needs are growing.

It was the consensus of the Commission that the three administrators collaborate on a Task Force. It was suggested to include a representative from the Board of Health. The Commission will refine this issue at its next meeting.

Shared Administrative Functions/Shared Administrative Space and Facilities

- Carol Craig recalled that Mike Huggins submitted a White Paper on Shared Administrative Space and Facilities at a past meeting (September 2009) The White Paper was copied and distributed to Commission members.
- The Commission discussed the possibility of co-locating City and County Housing Authorities.

These items will be placed on the next meeting agenda for further discussion.

AGENDA ITEM #4: Discussion of 2014 Annual Report.

Timetable: A draft Annual Report should be drafted and distributed to Commission members before the next meeting. Once approved by the Commission, it may be distributed to respective boards. The Annual Report would then be publicly presented to respective boards at their meetings, and the Work Plan would then be approved by resolution.

AGENDA ITEM #5: Discussion and report from the three administrators on various needs.

None at this time.

AGENDA ITEM #6: Consideration of a resolution approving a special commendation.

Dave Duax presented a resolution to Carol Craig expressing appreciation for her service to the Joint Commission on Shared Services Initiatives, the Eau Claire Area School Board, and the entire community.

ACTION: Colleen Bates made a motion to approve the resolution. Kathryn Duax seconded the motion and the motion carried.

AGENDA ITEM #7: Discussion of future agenda items and future meeting dates.

- Annual Report
- Update on School Nursing Needs
- Discussion on Shared Administration Functions
- Discussion on Shared Administrative Space and Facilities (including draft White Paper)

AGENDA ITEM #8: Adjournment.

ACTION: Gregg Moore made a motion to adjourn the meeting at 9:02 a.m. The motion passed by unanimous consent.

FUTURE MEETING DATES:	TIME:	LOCATION:
Thursday, May 15	7:30 a.m.	Courthouse, Room 2550
Thursday, July 17	7:30 a.m.	North Conference Room, City Hall
Thursday, September 18	7:30 a.m.	Room 123B, School Administration Building
Thursday, November 20	7:30 a.m.	North Conference Room, City Hall